

REGISTERED COMPANY NUMBER: SC356976 (Scotland)

REGISTERED CHARITY NUMBER: SC012838

EAST PARK SCHOOL
TRADING AS EAST PARK
(A COMPANY LIMITED BY GUARANTEE)

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018



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MARCH 2018**

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

INTRODUCTION

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects for which East Park was established as stated in the Memorandum of Association are:

“the advancement of education and the advancement of care by the provision of a range of residential, social, and educational services on a short or long term basis to children and young people with severe and complex learning difficulties, which may include physical disabilities, sensory impairments, challenging behaviour and/ or autistic spectrum disorders.”

East Park constantly strives to put the children and young people at the centre of the provision of these services, working with families and external partners, seeking innovative, creative and effective personalised approaches enabling each individual to reach his or her maximum potential.

East Park responds to the needs of national and local communities. East Park regularly reviews and adapts this provision to meet the evolving needs of the communities in the care and education of young people with highly complex additional support needs. East Park recognises the continuing and increasing need to support young people on the autism spectrum and have responded to this by developing a specialist workforce with high-level skills and expertise. East Park's core provision is provided to approximately 30 children and young people from across Scotland. It is a holistic education and care service that seeks to provide the children and young people with the life skills and coping strategies to enable them to develop more self-awareness and self-regulatory coping strategies and so introduce a new cycle of positive experiences and expectations. This in turn leads to increased confidence, success and increased social participation. East Park also provides a post school service called Workmates, which enables young people, to further develop their coping strategies into adulthood.

Each child and young person's needs are assessed and an individualised plan to support the achievement of targeted outcomes is established. Their progress is monitored closely with the plan and target outcomes adjusted as required to support development. Each young person's achievements provide evidence of their and the organisation's success. The work at an individual level is monitored at an organisational level within the different strands of the annual departmental plans under the main priorities: wellbeing, outcomes, quality improvement and continuing professional development. The departmental plans are extracted from the rolling three-year Development Plan, which the Board reviews regularly and approves annually.

East Park's success at an organisational level is generally measured against the delivery of the Development Plan and the positive outcomes achieved by the children and young people. Trustees assess the performance of the organisation via regular internal and external reporting to the Board. External reports on the quality and success of East Park's work include the Care Inspectorate, Education Scotland, the National Autistic Society and the Scottish Qualifications Authority inspections and re-accreditations.

Volunteers' activities & contributions

East Park benefits greatly from the support of volunteers across the organisation, those who donated their time and expertise to support the charity over the year via diverse activities.

Twenty-seven volunteers from corporate supporters provided a total of 284 hours support in 2017/18. These volunteers came from Bearsden Academy, Tesco Bank, Santander and The Royal Bank of Scotland. In addition, East Park benefitted from support from individuals undertaking sponsored events.

Trustees provide significant support in the form of expertise and time. In 2017/18, this has totalled to 541 hours support provided by eleven trustees (this figure includes the contribution of the three trustees who resigned during the year).

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Care Services

East Park provides a bespoke and child centred residential care service to children and young people with complex additional support needs and challenging behaviours that cannot be accommodated at home or in a mainstream environment.

East Park provides a residential care service consisting of four residential houses offsite and two houses that provide an intensive support service on East Park's main Maryhill Road site.

These residential houses and specialised environments, along with the support of our dedicated and trained care staff team, provide children and young people with opportunities to develop everyday life skills such as getting their hair cut, sitting at the table for meals, accessing local clubs, going to the shops, or simply playing a game with peers. Children and young people live socially valued and fulfilling lives as part of the community, experiencing neighbourly relationships, and having full access to local community activities and resources.

Every resident young person has a keyworker who acts as a designated link person co-ordinating all aspects of their care. The keyworker supports the young person on a day-to-day basis, works closely with education staff to develop and implement effective strategies, and in relation to the planning and reviewing process supports the young person to express their views and choices, fully participating in all decisions, which may affect their lives.

In May 2017, the School Care Accommodation Service, which comprises the four off-site residences, received the following feedback from the Care Inspectorate.

Quality of care and support: 5 - Very Good
Quality of environment: 4 - Good

In August 2017, the Care Home Service, which comprises the Residential Intensive Support Service based at the main Maryhill Road site, also had an unannounced Care Inspection. This was our first full inspection of this new service, which opened in September 2016. We were delighted to receive the following grades:

Quality of care and support: 5 - Very Good
Quality of environment: 5 - Very Good
Quality of staffing: 5 - Very Good
Quality of management and leadership: 5 - Very Good

In response to these inspections, a detailed environmental audit was undertaken and a schedule of environmental improvements submitted to the Board of Trustees in September 2017. The Board unanimously committed to progressing these works, which are now underway in accordance with the agreed periods and allocated budget.

East Park continues to be accredited with the National Autistic Society receiving its reaccreditation in January 2018.

Wellbeing Working Group

Throughout 2017/18, East Park's Wellbeing Working Group continued to play a key role in increasing organisational awareness of the importance of supporting and promoting both emotional and physical wellbeing for all children and young people using East Park services. The founding aim of the Wellbeing Working Group was to embed the concept of Wellbeing across all approaches, activities, actions and processes in East Park.

The Achievements for the Wellbeing Group, over 2017/2018 include:

- **Sensory integration training**
The sensory integration training which staff had very well received in 2016 was repeated with more staff having the opportunity to attend in 2017 and again in January 2018.
- **Outdoor gym equipment**
Installed in the school garden.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

ACHIEVEMENT AND PERFORMANCE (continued)

- **Communication**

The objective of East Park as a total communication environment continued with:

- Two lead Makaton trainers being appointed for the organisation. They are currently undertaking training with a view to being the organisational in-house trainers.
- Supporting the above, ten further Makaton representatives were appointed across the Care and Education Teams.
- Foundation & Enhanced Makaton Training has taken place.
- Two staff have attended Talking Mats Training.
- A further 2-day course in PECS (Picture Exchange Communication System) took place in February 2018.
- Standardised symbols and signs are now in situ in all areas throughout the organisation.

- **East Park Outcomes Framework**

The impact wellbeing has on young people's ongoing development; sense of self and personal achievement has been evidenced by staff monitoring and reviewing young people's progress more frequently and involving parents and other stakeholders such as local authorities to provide a voice and collective support. This has been rolled out further over the course of 2017/18 and we anticipate full implementation over the course of 2018/19 through providing sensory spaces and environments.

- **Accident and Incident Database**

An interim though comprehensive Accident and Incident Database has been developed which allows departmental scrutiny and analysis. Work continues on an online accident and incident reporting process, which will ultimately be integrated with our *Onwards and Upwards* online Personal and Learning Support Planning System.

Education Services

School

Individual Young People's Achievements

In 2018, 14 pupils have been entered for SQA qualifications at National 1, and one pupil is completing a unit at National 2. East Park anticipates that six learners will successfully complete their John Muir Award by the summer, and given the benefits of Outdoor Learning for the children and young people, East Park hopes that it can build on participation next year.

Each child and young person arrives at East Park with a range of complex learning and behavioural challenges around which a bespoke curriculum is built and systematically and regularly reviewed.

This looks and in practice is distinctly different to a mainstream school environment. At East Park, the Curriculum for Excellence is delivered through robust, responsive time tabling, flexible proportionate curricula delivery, therapeutic support and adaptable engagement. Putting the CHILD first involves a multitude of approaches that are determined by the challenges and barriers the child and or young person is exhibiting at any given time.

There is no one size fits all in our integrated care and educational approach, which is designed according to the bespoke needs of the child and or young person.

Education Scotland Continuing Engagement March 2018

Key areas were identified for improvement when Education Scotland inspected East Park in December 2016, and a School Quality Action Group was established in January 2017. Through their continuing engagement with East Park, they returned in March 2018, publishing their letter to parents and carers on 24 April 2018. This letter and the subsequent Record of Visit, highlight positive developments across the school. The inspection team recognised the improvements in collegiate working, and approaches to ensuring better quality (and more consistent) learning and teaching. Updated systems for tracking and assessing learners' progress are now being embedded and evidenced.

Across the school, East Park is improving engagement and communication with parents and key staff in placing authorities, including partners in health. Rapid progress continues with this aspect of East Park's work and the pupil's parents have received invitations to both an informal Parent Forum and a Parents Evening during 2018.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

ACHIEVEMENT AND PERFORMANCE (continued)

East Park's Educational Consultant continued to provide support to the Education Team in the implementation of the School Quality Improvement and Action Plan. To further support and monitor quality improvement, three trustees are members of the School Quality Monitoring Group. The Inclusion and Achievement Committee will continue to receive detailed reporting on progress throughout 2018/19 with further reports being provided to the Board.

Teachers and Learning Support Workers are again contributing to the development of the School Quality Improvement Action Plan for session 2018/19, which will be implemented under the leadership of the Head of Education. Education Scotland is continuing to engage with East Park to assess the progress of improvements, and will visit again in April 2019.

Key Developments

Building on previous work on developing the Creative Arts, East Park used the Pupil Equity Fund to appoint an Art and Music Specialist two days each week. Learners are engaging with Fischy Music to foster emotional literacy and a range of art activities to enhance Interdisciplinary Learning. Pupils have won awards in both the John Byrne Drawing Competition and the RSA Awards, with both pieces of artwork being displayed in galleries.

Pupil achievements are celebrated on a weekly basis at assemblies led by the Deputy Head Teacher, and these events provide a positive opportunity for learners to make music together and share class projects and Makaton learning. East Park continue to explore new partnerships in the local community, notably with The Children's Wood. Having raised over £800 at the Kilt Walk, East Park hope to be able to provide pupils with further valuable outdoor experiences.

Workmates

Workmates had an unannounced inspection in June 2016, which indicates it is likely to be inspected again shortly. East Park were happy to be grade Good (4) across the four performance areas:

- Quality of care and support;
- Quality of staffing;
- Quality of environment; and
- Quality of management and leadership

There are currently eighteen young people attending, with three due to leave in June. Two new referrals are due to be confirmed, with a further two being considered before a decision is made on remaining referrals.

Workmates provides a varied programme of vocational and community based activities tailored to the needs of the young people. The young people in Workmates have played a pivotal role in the re-establishment of the Eco Council and both the Eco Council and the Pupil Council are run jointly with the school. Workmates collaborated with the school to participate in activities such as the 'Keep Scotland Beautiful' litter pick. The school and Workmates have developed a joint application for the phase 6 Food for Thought Fund. East Park hopes that by working together more closely, the range of opportunities can be extended for the children and young people across both teams.

Resources

In addition to ensuring the day-to-day operation of East Park and regulatory compliance and administrative and environmental requirements, the Resources team delivered three significant areas of activity meeting set targets.

Continuing professional development across East Park

East Park is committed to delivering extensive learning and development opportunities to all colleagues across East Park. These opportunities will ensure that all colleagues have access to high quality resources to improve, update and maintain the skills, knowledge and qualifications for the delivery of high quality outcomes and innovative practice for the children and young people using our service. In 2017/18, colleagues learning and development included:

- The delivery of CPD sessions on:
 - Attendance Management and PRD
 - Health & Safety
 - Curriculum for Excellence
 - Best Practice
 - PECS
 - Behaviour Support
 - Moving & Assisting
 - Autism Awareness

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

ACHIEVEMENT AND PERFORMANCE (continued)

- Epilepsy Awareness
- CALM Re-Verification

- The delivery of Makaton training to support the understanding and knowledge of alternative communication methods and to improve consistency of practice.
- The delivery of Child Sexual Exploitation to a group of staff providing them with the knowledge to help keep our children and young people safe.
- The delivery of Train the Trainer training to support East Park's Internal Training team to design and deliver interactive training sessions within East Park.
- The delivery of a range of management training to enable managers to provide adequate support to their staff and to provide good leadership.
- In conjunction with the Executive Director, the Learning & Development department are conducting an impact assessment of East Park's induction process, training and development courses. Staff are being engaged in this review process.

The wider benefits of the delivery of a good timetable of training, effective and relevant development will contribute significantly to retaining a highly skilled, motivated staff team delivering a high quality service.

FINANCIAL REVIEW

Financial position

Trustees and Senior Managers are responsible for the financial performance of East Park and its services. Senior Managers are responsible for ensuring that services are efficiently managed and subject to on-going financial monitoring and review to ensure that costs are maintained within achievable income levels.

The Statement of Financial Activities at page 14 details the financial results for the year ended 31 March 2018. Income totalled £9,409,584 (2017: £5,067,490) with expenditure before gains /losses and transfers of £5,353,926 (2017: £4,529,258). After accounting for a loss on investments of £214,251, there was a final surplus in the year of £3,841,407 (2017: £538,232). The surplus in 2017/18 includes a non-recurring exceptional donation of £3,716,957 gifted from the East Park Children's Trust on its cessation and wind up.

Unrestricted Funds

The value of the fixed assets fund at £7,361,302 reflected funds tied up in the properties, fixtures, fittings, and motor vehicles. Total free reserves after this and other designations at 31 March 2018 were £5,208,665. Of this total, £3,508,695 is held within East Park's investment portfolio following the non-recurring exceptional donation of £3,716,957 detailed above. This comprises fixed investments of £3,378,574 and £130,121 held in cash with East Park's fund managers, Speirs & Jeffrey. This leaves the balance of £1,699,970 as an operational reserve.

Restricted Funds

The balance on the restricted funds as at 31 March 2018 was £68,340 (2017: £54,387).

Note 19 to the financial statements details the movements in all funds.

Principal funding sources

The principal funding sources of East Park are:

- Fees charged to local authorities for the provision of educational and residential child care services;
- Direct grant from the Scottish Government; and
- Fundraising.

Fundraising and key supporters in 2017/18

East Park is extremely grateful to the many donors who support our work and we extend our thanks to all the Trusts & Foundations, Companies, Community Groups and Individuals who made generous donations, both funding and in-kind donations, in 2017/18 :

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

FINANCIAL REVIEW (continued)

- BCO
- High School of Glasgow
- Incorporation of Weavers Glasgow
- Miss DM Dawson Trust
- Miss Mary DM Andrew Charitable Trust
- Saints and Sinners
- SPIFOX Too
- St Nicholas Care Fund
- Templeton Goodwill Trust
- The Hugh Fraser Foundation
- The JTH Charitable Trust
- The Martin Connell Charitable Trust
- The Merchants House of Glasgow
- The Mugdock Children's Trust
- The Trades House of Glasgow Commonwealth Fund
- WA Cargill Fund

Fundraising sends out both project led funding applications and generic applications to Corporates who provide many activity opportunities for the young people. Some highlights were, and in no particular order:

- Morrison's Partick donated Gift in Kinds on four separate occasions during the financial year **and** Workmates went bag packing during 'Local Causes Week' and raised £97. Boveda Hair and Beauty visit to school, Tesco, 10 Tesco Bank (Glasgow) staff volunteered in September 2017 to paint the dining room and the kitchen in one of our residences. Santander, 14 Santander (Glasgow) staff volunteered in November 2017 to paint two bedrooms, the living room, dining room and the kitchen.
- Santander paid for materials totalling £500. Eight Royal Bank of Scotland (Glasgow) staff volunteered in October 2017 to paint the hall and living room in one of East Park's residential houses. British Council of Office Awards, raised £2,870 for East Park. Kelbourne Saint, raised £250 for East Park from Raffle.

Community Projects

- High School of Glasgow
Raised £2,482 by cake sales and Christmas appeal
Pupils attended school assembly and presented cheque
- Bearsden Academy
Volunteered in residential house garden
54 hours volunteered

Gift in Kind

Estimated value of gifts £32,756 (this includes Ford Independence Bus).

Legacy

No legacy advertising took place in 2017/18. Total legacy income of £203,573 was receivable in 2017/18. East Park acknowledges with gratitude the generosity of legacies, which ensure that East Park is able to continue to provide the most up to date facilities and buildings for all children and young people. We are grateful to have received legacies from the following individuals in 2017/18:

Agnes Thomson Dicks Clark Estate; Peter Campbell Testamentary Trust; James Graham Trust; Miss Ella Watt Clark

Marketing and Communications

- East Park Patter editions 12 – 14 distributed
- GDPR process ongoing

The fundraising assistant has taken part in

- two community fundraising training days

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

FINANCIAL REVIEW (continued)

- was successful in an application to be awarded a bursary for the Institute of Fundraising, Fundraising Conference 2017
- has taken part in two webinars

Investment policy and objectives

The non-recurring exceptional donation received from East Park Children's Trust on its cessation and wind up comprised a stocks and shares transfer of £3,601,957 and cash of £115,000. This is being held as an investment portfolio, and a discretionary investment arrangement exists with the appointed fund managers. The investment objectives are a balance between income and capital growth with a medium degree of risk. There are currently no restrictions on the type of investments that can be held. At the balance sheet date, these investments were valued at £3,508,695, represented by fixed investments of £3,378,574 and cash of £130,121. Movements in the fixed investments are detailed in note 16. Income from the portfolio was £29,360 from transfer on 2 November 2017 to 31 March 2018.

In addition to this, East Park holds cash investments in support of its general operating reserve. The Investment Policy is currently being reviewed and updated.

Reserves policy

The Reserves Policy was last reviewed in 2014/15 taking into account funding streams, expenditure commitments, contractual obligations and the needs of the charity. Reserves are held for three purposes: to enable the charity to meet all its obligations in the event of dissolution, to ensure the best arrangements possible can be made for the young people going forward and to hold designated reserves as identified by the Board. Designated reserves held are fixed assets £7,361,302, asset renewal £50,000, and dilapidations £50,000. Due to the highly specialist nature of the services East Park provides, and the high level of vulnerability of the children and young people, the Trustees' existing policy aims to hold between three and six months operating costs as an operational reserve within general fund. This objective has been achieved in 2017/18. However, because of the non-recurring exceptional donation received in 2017/18, and the future anticipated withdrawal of the Scottish Government grant funding, the Reserves Policy is currently being reviewed and updated by the Trustees.

Going concern

In preparing these financial statements, budgets have been examined and the Funds of the charity reviewed. The trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the near future. The trustees are aware of no material uncertainties as to the charity's ability to continue as a going concern, and as such continue to believe the going concern basis of accounting appropriate in preparing the annual financial statements.

Pensions

East Park has in place two main pension arrangements: The Scottish Teachers' Pension Agency for teaching staff and the People's Pension for non-teaching staff. There are no material liabilities arising from either.

FUTURE PLANS

The work to develop the care and young adult provision undertaken by East Park over recent years has been strongly endorsed by the Care Inspectorate. Education Scotland has highlighted need for improvements in some areas of the education provision. East Park's objectives for 2017/20 are:

- To ensure that every child and young person is supported to reach his or her maximum potential. This requires East Park to ensure that each child and young person is respected as an individual, nurtured and educated in a manner, which meets their needs and best supports their development into successful adulthood.
- To deliver on East Park's commitment to self-evaluation, collegiate reflection, personal development and learning. East Park does this to ensure it is properly equipped to design, deliver and improve the quality of the services it provides.
- To work with others to develop the best education and care services possible for children and young people with complex additional support needs and Autism Spectrum Disorder from across Scotland. East Park will work collaboratively with the external teams around the child or young person and will ensure that it is well informed on external innovation, research and progress in supporting care and education for children and young people with this profile of needs.

The priorities for 2017/20 are:

- To deliver service quality improvement and development as defined by Educational Scotland, detailed within the focussed and prioritised School Quality Action Plan and other organisational plans
- To consolidate and build on the breadth of knowledge and expertise of the staff group to the high levels required to support the complexity of needs of the children and young people.
- To continue to develop and use compatible and linked technology to increase cross-organisational communication and effectiveness. The focus will be on technology to support the outcomes of the children and young people.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

East Park was founded in 1874 and is governed by a Board of Trustees, appointed in accordance with the charity's Memorandum & Articles of Association.

East Park is a registered charity operating in Scotland (Scottish charity number SC012838), and a company limited by guarantee (SC356976). Details of the trustees and senior staff who served during the year and since the year-end are provided. The trustees are responsible for ensuring that the annual financial statements prepared give a true and fair view of the state of affairs of the charity at the end of each year and of the incoming resources and resources expended for each year.

Organisational structure

The Board comprises trustees elected for their experience and anticipated contribution to the governance of East Park. The Board meets at least four times a year, approving educational and care strategy and planning, organisational and financial policy, investment and reserves policy, budgets, and corporate and development plans. The Board operates two Committees: the General Purposes Committee, and Inclusion and Achievement Committee. The Board delegates executive responsibility to the Executive Director and the senior management team who have collective responsibility for the operational management of the organisation.

In 2017/18, three trustees resigned from East Park, reducing the total number of trustees to eight for the start of 2018/19.

The senior management team comprises of the role of the Executive Director, Head of Care Services, Head of Education and Head of Resources.

Recruitment, induction and training of new trustees

The Board regularly assesses its effectiveness and the skill set and knowledge it requires to operate at a high level. Trustees are appointed from diverse backgrounds for their expertise, knowledge and interest in education, child social care policy, charity law, finance, accounting etc. They are recruited in various ways including advertising. In all cases, at least two members of the Board interview potential new trustees. Any recommendation for appointment is approved at a full meeting of the Board. New trustees are invited to participate in a bespoke induction programme and are given detailed information on the operation of East Park, its plans and priorities. Trustees are invited to attend information sessions and seminars organised internally and by external bodies, to keep them up-to-date on relevant policy, legislation, charity law and other matters.

Key management remuneration

The trustees consider that the trustees, the Executive Director, Head of Care Services, Head of Education and Head of Resources are the key management team being those with the authority and responsibility to direct and control the charity. The remuneration policy for all employees is to match skills, experience and qualifications of each position consistent with a framework allowing market levels in the locality of the employment base.

Wider network

In addition to maintaining close relationships with regulatory bodies and commissioning managers from local authorities, East Park participates in a number of networks to ensure it keeps abreast of legislative requirements, best practice and innovation relevant to its work. These include:

- Education Through Care Scotland;
- Scottish Autism Research Group;
- Grant-aided Special Schools group and other Scottish Government groups; and
- National Autistic Society.

Related Parties

The East Park Children's Trust funds were wound up and transferred to East Park in 2017/18.

Risk Management

The Board places a high priority on effective risk management to ensure that the charity operates within its financial capabilities and makes prudent financial decisions. In addition to financial risk management, the trustees also place a high priority on minimising exposure to risk to service users, staff and visitors. Policies and procedures are in place covering care practice and provision, health and safety related matters, fire, administrative arrangements etc. Detailed risk assessments are in place and reviewed regularly to protect the health, safety and welfare of the children, young people and staff.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

The organisation wide Risk Register is reviewed on a rolling basis at each meeting of the General Purposes Committee which reports back to the Board. The Board reviews the risk register annually. The principal risks are identified and mitigation strategies discussed and agreed. As at March 2018, the Board identified the following as the most significant risks:

Risk Description – Financial

East Park is reliant on the Scottish Government grant to meet a significant proportion of expenditure. Following discussion with the Scottish Government in 2017/18, it is anticipated that this grant funding will be reduced from 2019/20. The detail of this is still being discussed. Any reduction to grant funding will affect the fee structure of East Park.

Strategy to manage risk

The fee structure was reviewed in 2017/18, and a new structure established which recognised the potential for the reduction in grant funding. Financial modelling was undertaken to ensure future fee levels were sustainable. This will continue to be reviewed annually.

Risk Description – Environmental and External

East Park is negatively impacted by changes to residential childcare support workers' qualification requirements under the residential Child Care Standards (under review by the Scottish Government as at 2017).

Strategy to manage risk

The Board and the senior management team will consider the optimum staffing structure in response to changes when the timing of implementation is clarified.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC356976 (Scotland)

Registered Charity number

SC012838

Registered office

1092 Maryhill Road

Glasgow

G20 9TD

Trustees

[REDACTED]

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

REFERENCE AND ADMINISTRATIVE DETAILS (continued)

Senior Management Team



Auditors

Hardie Caldwell LLP
Statutory Auditors
Chartered Accountants
Citypoint 2
25 Tyndrum Street
Glasgow
G4 0JY

Bankers

The Royal Bank of Scotland plc
Milngavie Branch
24 Douglas Street
Milngavie
Glasgow
G62 6PB

Solicitors

Brodie's LLP
2 Blythswood Square
Glasgow
G2 4AD

Investment Managers

Speirs & Jeffrey
George House
50 George Square
Glasgow
G2 1EH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of East Park School for the purpose of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable on the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as, the trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Hardie Caldwell LLP, were appointed as auditors of East Park for a three-year period commencing in 2016/17.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 12 June 2018 and signed on its behalf by:


Chair of East Park Board of Trustees

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF EAST PARK SCHOOL (REGISTERED NUMBER SC356976)

Opinion

We have audited the financial statements of East Park School (the 'charitable company') for the year ended 31 March 2018 on pages 14 to 35. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES AND MEMBERS OF EAST PARK SCHOOL (REGISTERED NUMBER SC356976)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Marion Hopper (Senior Statutory Auditor)
for and on behalf of Hardie Caldwell LLP
Statutory Auditors
Chartered Accountants
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Citypoint 2
25 Tyndrum Street
Glasgow
G4 0JY
Date:

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Notes	2018		2017	
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
INCOME					
Donations and legacies	3	5,367,828	107,852	5,475,680	2,047,215
Charitable Activities:	6				
- School		365,357	-	365,357	436,810
- Supported Accommodation		3,227,453	-	3,227,453	2,278,893
- Workmates		305,186	-	305,186	286,930
Other trading activities	4	5,031	-	5,031	10,658
Investment income	5	30,877	-	30,877	6,984
Total Income		9,301,732	107,852	9,409,584	5,067,490
EXPENDITURE					
Raising funds	7	55,908	-	55,908	53,280
Charitable Activities	8				
- School		1,414,018	36,618	1,450,636	1,407,560
- Supported Accommodation		3,526,801	32,520	3,559,321	2,784,866
- Workmates		286,950	1,111	288,061	283,552
Total Expenditure		5,283,677	70,249	5,353,926	4,529,258
Net Income/(Expenditure) before gains or losses and transfers		4,018,055	37,603	4,055,658	538,232
Gains/(losses) on investments		(214,251)	-	(214,251)	-
Net Income/(Expenditure) after gains or losses, before transfers		3,803,804	37,603	3,841,407	538,232
Transfer between funds	19	23,650	(23,650)	-	-
Net movement in funds		3,827,454	13,953	3,841,407	538,232
RECONCILIATION OF FUNDS					
Total funds brought forward		8,842,513	54,387	8,896,900	8,358,668
TOTAL FUNDS CARRIED FORWARD		12,669,967	68,340	12,738,307	8,896,900

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing operations.

BALANCE SHEET AT 31 MARCH 2018

	Notes	2018			2017
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
FIXED ASSETS					
Tangible assets	15	7,361,302	-	7,361,302	7,453,417
Investments	16	3,378,574	-	3,378,574	-
Total Fixed Assets		10,739,876	-	10,739,876	7,453,417
CURRENT ASSETS					
Debtors	17	569,866	1,856	571,722	400,760
Cash at bank and in hand		1,523,842	108,819	1,632,661	1,158,821
Total Current Assets		2,093,708	110,675	2,204,383	1,559,581
CREDITORS					
Amounts falling due within one year	18	(163,617)	(42,335)	(205,952)	(116,098)
NET CURRENT ASSETS		1,930,091	68,340	1,998,431	1,443,483
TOTAL ASSETS LESS CURRENT LIABILITIES		12,669,967	68,340	12,738,307	8,896,900
NET ASSETS		12,669,967	68,340	12,738,307	8,896,900
FUNDS	19				
Unrestricted Funds				12,669,967	8,842,513
Restricted Funds				68,340	54,387
TOTAL FUNDS				12,738,307	8,896,900

These financial statements have been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 12 June 2018 and were signed on its behalf by:


 Chair of East Park Board of Trustees


 Treasurer of East Park Board of Trustees

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2018

		2018	2017
	Notes	£	£
Cash flows from operating activities			
Cash generated from operations	1	4,136,743	360,442
Net cash provided by (used in) operating activities		4,136,743	360,442
Cash flows from investing activities			
Purchase of tangible fixed assets		(100,955)	(1,206,225)
Purchase/disposal of investments		(3,592,825)	-
Dividends from investments		29,360	-
Interest received		1,517	6,984
Net cash provided by (used in) investing activities		(3,662,903)	(1,199,241)
Change in cash and cash equivalents in the reporting period		473,840	(838,799)
Cash and cash equivalents at the beginning of the reporting period		1,158,821	1,997,620
Cash and cash equivalents at the end of the reporting period		1,632,661	1,158,821

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2018

1 RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018	2017
	£	£
Net income /(expenditure) for the reporting period (as per the statement of financial activities)	3,841,407	538,232
Adjustments for:		
Depreciation charges	193,070	176,409
Loss on investments	214,251	-
Interest received	(1,517)	(6,984)
Investment income	(29,360)	-
(Increase)/decrease in debtors	(170,962)	(116,704)
(Decrease)/increase in creditors	89,854	(230,511)
Net cash provided by (used in) operating activities	4,136,743	360,442

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

1 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee, incorporated and registered in Scotland, under company number SC356976 and has no share capital. The liability of each member in the event of winding up is limited to £1.

The charity's registered number is SC012838.

The registered office is 1092 Maryhill Road, Glasgow, G20 9TD.

2 ACCOUNTING POLICIES

Basis of preparing the financial statements

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments included at valuation.

Going concern

In preparing these financial statements, budgets have been examined and the Funds of the charity reviewed. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. They continue to believe the going concern basis of accounting appropriate in preparing the annual financial statements. There are no material uncertainties about the charity's ability to continue as a going concern.

Income

Income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs, a category within support costs, are allocated or apportioned to the applicable expenditure headings.

Cost of raising donations and legacies comprise expenditure incurred to attract voluntary income.

Expenditure on charitable activities includes the direct costs incurred and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure is incurred.

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities are apportioned based on the staff utilisation or service delivery.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

2 ACCOUNTING POLICIES (continued)

Tangible fixed assets

Tangible fixed assets costing more than £10,000 are capitalised, including any incidental expenses of acquisition.

Depreciation is provided at the following annual rates in order to write off each asset's cost less residual value over its estimated useful life.

Freehold building	- 2% on cost
Motor vehicles	- 25% reducing balance
Fixtures & fittings	- 20% on cost

Fixed asset investments

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using the closing quoted market value. The Statement of Financial Activities includes net gains and losses arising on revaluation and disposals throughout the year.

Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for a particular purpose.

Restricted funds are subject to restrictions as imposed by the donor or through the terms of an appeal.

Further details of each fund are disclosed in note 19.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective rate of interest.

Debtors

Debtors, other debtors and accrued income are recognised at the settlement amount due less impairment losses for bad and doubtful debts.

Cash and cash equivalents

Cash and cash equivalents include cash, bank and deposit accounts with a short term maturity, being twelve months or less, from opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

2 ACCOUNTING POLICIES (continued)

Creditors

Creditors, other creditors and accruals are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, other creditors and accruals are normally recognised at their settlement amount after allowing for any trade discounts due.

Operating leases

Rentals applicable to operating leases where substantially all of the benefits and risk of ownership remain with the lessor are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Retirement benefits

The charity operates a defined contribution scheme for the benefit of its employees. The assets of the scheme are invested in funds independent from those of the charity.

Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

3 DONATIONS AND LEGACIES

	2018	2017
	£	£
Exceptional donation - East Park Children's Trust	3,716,957	-
Donations	162,878	70,907
Legacies	203,573	68,101
Grants/restricted income	83,452	55,793
Capital development - restricted	24,400	567,993
Scottish Government grant	1,284,420	1,284,421
Total	5,475,680	2,047,215

Grants received, included in the above, are as follows:

	2018	2017
	£	£
Other grants	38,800	34,080

The non-recurring exceptional donation detailed above was gifted from East Park Children's Trust on its cessation and wind up.

Other grants above include grants of £38,800 receivable from the Scottish Government (2017: £34,080), £nil (2017: £370,925) from Big Lottery Fund. A standard security over the land and buildings at the East Park site on Maryhill Road has been granted to the Big Lottery Fund in line with their grant conditions.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

4 OTHER TRADING ACTIVITIES

	2018	2017
	£	£
Fundraising	400	1,319
Other income	4,631	9,339
Total	5,031	10,658

5 INVESTMENT INCOME

	2018	2017
	£	£
Investment income	29,360	-
Bank interest	1,517	6,984
Total	30,877	6,984

6 INCOME FROM CHARITABLE ACTIVITIES

	2018				2017
	£	£	£	£	£
	School	Supported accommodation	Workmates	Total activities	Total activities
Charitable activities	365,357	3,227,453	305,186	3,897,996	3,002,633
2017	436,810	2,278,893	286,930		

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

7 RAISING FUNDS

Raising donations and legacies

	2018	2017
	£	£
Staff costs	25,517	21,075
Other operating expenses	4,828	-
Support costs	23,740	29,907
Total	54,085	50,982

Other trading activities

	2018	2017
	£	£
Fundraising	307	248
Support costs	1,516	2,050
Total	1,823	2,298

Aggregate amounts

55,908	53,280
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8 CHARITABLE ACTIVITIES COSTS

	2018		
	Direct costs	Support costs	Total
	(note 9)	(note 10)	costs
	£	£	£
School	1,274,486	176,150	1,450,636
Supported accommodation	3,353,526	205,795	3,559,321
Workmates	261,953	26,108	288,061
Total	4,889,965	408,053	5,298,018

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

9 DIRECT COSTS OF CHARITABLE ACTIVITIES COSTS

Analysis of expenditure on charitable activities

	2018				2017
	School	Supported accommodation	Workmates	Total	Total
	£	£	£	£	£
Staff costs	969,908	2,983,423	242,026	4,195,357	3,286,724
Property costs	203,865	219,477	7,931	431,273	471,135
Vehicle costs	11,719	14,649	2,930	29,298	17,736
Other operating costs	88,994	135,977	9,066	234,037	248,585
Total	1,274,486	3,353,526	261,953	4,889,965	4,024,180
2017	1,228,240	2,542,401	253,539		

10 SUPPORT COSTS

	2018		
	Other	Governance costs	Total
	£	£	£
Charitable activities:			
- School	168,069	8,081	176,150
- Supported accommodation	184,786	21,009	205,795
- Workmates	24,492	1,616	26,108
	377,347	30,706	408,053
Costs of generating voluntary income	22,124	1,616	23,740
Fundraising trading: cost of goods sold & other costs	1,516	-	1,516
Total	400,987	32,322	433,309

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

10 SUPPORT COSTS (continued)

Other support costs

	2018			
	Costs of generating voluntary income	Fundraising trading:cost of goods sold & other costs	School	Supported accommodation
	£	£	£	£
Staff costs	21,055	1,443	123,795	153,002
IT & office expenses	903	62	36,975	26,012
Legal, professional, bank charges	166	11	7,299	5,772
Total	22,124	1,516	168,069	184,786

	2018		2017
	Workmates	Total activities	Total activities
	£	£	£
Staff costs	20,848	320,143	351,086
IT & office expenses	3,467	67,419	81,731
Legal, professional, bank charges	177	13,425	23,829
Total	24,492	400,987	456,646

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

10 SUPPORT COSTS (continued)

Governance costs

	2018		
	Cost of generating voluntary income	School	Supported accommodation
	£	£	£
Staff costs	903	4,519	11,749
Auditors' remuneration	477	2,383	6,196
Other costs	226	1,128	2,932
Board away day	10	51	132
Total	1,616	8,081	21,009

	2018		2017	
	Workmates	Total activities	Workmates	Total activities
	£	£	£	£
Staff costs	904	18,075	15,934	15,934
Auditors' remuneration	477	9,533	6,150	6,150
Other costs	225	4,511	4,723	4,723
Board away day	10	203	302	302
Total	1,616	32,322	27,109	27,109

11 NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018	2017
	£	£
Auditors' remuneration (net of VAT)	7,769	6,150
Depreciation - owned assets	193,070	176,409

12 TRUSTEES' REMUNERATION AND BENEFITS

The trustees give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2017: £nil). Where a trustee has received payment in relation to consultancy work delivered to the charity, as distinct from performing the role of a trustee, disclosure is made of these payments within the Related Party Disclosures, see note 20.

Trustees' expenses

No expenses were paid to trustees in the year (2017: One trustee was in receipt of expenses £31).

Total trustees' expenses waived during the year in relation to 11 trustees were £1,469 (2017: 12 trustees waived expenses totalling £1,244).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

13 STAFF COSTS

	2018	2017
	£	£
Wages and salaries	4,091,045	3,297,745
Social security costs	333,983	263,298
Other pension costs	134,064	113,776
Total	4,559,092	3,674,819

In 2018 in addition to the trustees, four employment posts were deemed to be key management. The total employee benefits of these key management personnel in the year, including employer's national insurance costs, were £283,502 (2017: £249,948).

The average monthly number of employees during the year was as follows:

	2018	2017
Average number by headcount	167	147

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018	2017
£60,001 - £70,000	1	1

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

14 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	2017		
	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,423,429	623,786	2,047,215
Charitable activities:			
- School	436,810	-	436,810
- Supported accommodation	2,278,893	-	2,278,893
- Workmates	286,930	-	286,930
Other trading activities	10,658	-	10,658
Investment income	6,984	-	6,984
Total	4,443,704	623,786	5,067,490
EXPENDITURE ON			
Raising funds	53,280	-	53,280
Charitable activities			
- School	1,359,921	47,639	1,407,560
- Supported accommodation	2,759,836	25,030	2,784,866
- Workmates	281,710	1,842	283,552
- Respite	-	-	-
Total	4,454,747	74,511	4,529,258
NET INCOME/(EXPENDITURE)	(11,043)	549,275	538,232
Transfers between funds	1,072,840	(1,072,840)	-
Net movement in funds	1,061,797	(523,565)	538,232
RECONCILIATION OF FUNDS			
Total funds brought forward	7,780,716	577,952	8,358,668
TOTAL FUNDS CARRIED FORWARD	8,842,513	54,387	8,896,900

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

15 TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures & fittings £	Motor vehicles £	Total £
COST				
At 1 April 2017	8,431,865	207,871	31,890	8,671,626
Additions	36,863	41,596	22,496	100,955
At 31 March 2018	8,468,728	249,467	54,386	8,772,581
DEPRECIATION				
At 1 April 2017	1,036,982	158,104	23,123	1,218,209
Charge for year	169,374	19,161	4,535	193,070
At 31 March 2018	1,206,356	177,265	27,658	1,411,279
NET BOOK VALUE				
At 31 March 2018	7,262,372	72,202	26,728	7,361,302
At 31 March 2017	7,394,883	49,767	8,767	7,453,417

16 INVESTMENTS

	2018 £	2017 £
Opening Market Value	-	-
Additions	4,260,989	-
Disposal proceeds	(668,164)	-
Realised gains/(losses)	(63,362)	-
Unrealised gains/(losses)	(150,889)	-
Market Value at 31 March 2018	3,378,574	-

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

17 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018	2017
	£	£
Local authority fee debtors	471,599	328,222
Other debtors and prepayments	22,123	18,163
Accrued income	78,000	54,375
Total	571,722	400,760

18 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018	2017
	£	£
Trade creditors	111,080	26,366
Social security and other taxes	-	464
Other creditors and accruals	94,872	89,268
Total	205,952	116,098

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

19 MOVEMENT IN FUNDS

	At 1/4/17 £	Net movement in funds £	Transfers between funds £	At 31/3/18 £
Unrestricted funds				
General fund	1,289,096	3,803,804	115,765	5,208,665
Asset renewal	50,000	-	-	50,000
Property dilapidation	50,000	-	-	50,000
Tangible fixed assets	7,453,417	-	(92,115)	7,361,302
Total	8,842,513	3,803,804	23,650	12,669,967
Restricted funds				
Workmates fund	2,174	(107)	750	2,817
School Christmas fundraising	-	-	-	-
Holiday fund	963	405	-	1,368
Bilsland Drive	-	422	-	422
Miss Dawson - expressive arts	-	1,000	-	1,000
Hugh Fraser Foundation	-	355	-	355
Sensory Integration	2,131	20,558	-	22,689
Food for Thought	999	-	-	999
GLOW grant	32,100	(7,383)	-	24,717
Santander fundraising	-	-	-	-
Scottish Government minor capital	-	24,400	(24,400)	-
Makaton and AAC	12,995	(10,652)	-	2,343
Attainment challenge	3,025	2,110	-	5,135
School IT project	-	6,495	-	6,495
Total	54,387	37,603	(23,650)	68,340
TOTAL FUNDS	8,896,900	3,841,407	-	12,738,307

There is a non-recurring exceptional donation of £3,716,957 included in the General Fund balance above, being a donation gifted from East Park Children's Trust on its cessation and wind up. Note 3 also refers.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

19 MOVEMENT IN FUNDS (continued)

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended (incl investment losses) £	Movement in funds £
Unrestricted funds			
General fund	9,301,732	(5,497,928)	3,803,804
Total	9,301,732	(5,497,928)	3,803,804
Restricted funds			
Workmates fund	1,004	(1,111)	(107)
School Christmas fundraising	96	(96)	-
Holiday fund	3,388	(2,983)	405
BilIsland Drive	422	-	422
Miss Dawson - expressive arts	1,000	-	1,000
Hugh Fraser Foundation	8,000	(7,645)	355
Sensory Integration	41,950	(21,392)	20,558
GLOW grant	-	(7,383)	(7,383)
Santander fundraising	500	(500)	-
Scottish Government minor capital	24,400	-	24,400
Makaton and AAC	-	(10,652)	(10,652)
Attainment challenge	14,400	(12,290)	2,110
School IT project	12,692	(6,197)	6,495
Total	107,852	(70,249)	37,603
TOTAL FUNDS	9,409,584	(5,568,177)	3,841,407

Unrestricted funds

The unrestricted funds are available to be spent for any of the purposes of the charity. The significant increase to the General Fund in 2017/18 is due to the non-recurring exceptional donation of £3,716,957 received from East Park Children's Trust on its cessation and wind up. Note 3 also refers.

The trustees have created the following designated funds:

The Board has designated £50,000 for asset renewal and £50,000 to address property dilapidation.

The tangible fixed asset designated funds represents the monies expended on the development of the new school, residential accommodation and respite facilities, as well as fixtures and fittings and motor vehicles, and equals the net book value of these assets, as shown in note 15.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

19 MOVEMENT IN FUNDS (continued)

Restricted funds

Restricted funds are comprised of:

The Workmates fund contains monies raised towards funding additional projects run by the Workmates services.

The donations received from the school Christmas fundraising were spent within the school service.

The Holiday fund was a donation received for the purpose of a holiday for the residents.

The donations received for Bilisland Drive arise from fundraising for specific equipment.

A donation was received from Miss Dawson, and this will be targeted towards expressive arts projects in 2018/19.

A donation was received from the Hugh Fraser Foundation towards LED lighting projects in the supported accommodation.

Sensory Integration is restricted for sensory equipment and specific staff training.

Food for Thought is restricted for food tastings and experiences.

The GLOW grant is monies received from the Scottish Government for the GLOW National Schools Intranet, linking Scotland's 800,000 educators and pupils. This funding supports East Park School's IT to assist with this.

A donation was received from Santander to support painting and decoration of supported accommodation.

The Scottish Government minor capital grant is restricted to fund minor capital replacements, as noted in transfers below.

Makaton and AAC is restricted for the learning and progression of Makaton teaching.

Attainment challenge is grant funding from the Scottish Government, with additional Pupil Equity Fund grant being received in 2017/18 to improve attainment in education.

Donations were received from three separate organisations towards the purchase of Smart Boards in school classrooms, and are shown as School IT project fund.

Transfers between funds

Where donor conditions have been fully met restricted fund balances were transferred to unrestricted funds at the year end. A transfer of £24,400 was made in the year ended 31 March 2018 as a result of capital expenditure incurred. A minor transfer of £750 was made from unrestricted to restricted to correct a funds allocation.

Transfers had been made within unrestricted funds between the General fund and the designated funds in line with the trustees' designations.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

19 MOVEMENT IN FUNDS (continued)

COMPARATIVES FOR THE MOVEMENT IN FUNDS – 2016/17

	At 1/4/16 £	Net movement in funds £	Transfers between funds £	At 1/4/17 £
Unrestricted funds				
General fund	1,098,583	(79,144)	269,657	1,289,096
Asset renewal	50,000	-	-	50,000
Property dilapidation	50,000	-	-	50,000
Development activities	118,757	-	(118,757)	-
Legacies	39,775	68,101	(107,876)	-
Tangible fixed assets	6,423,601	-	1,029,816	7,453,417
	<u>7,780,716</u>	<u>(11,043)</u>	<u>1,072,840</u>	<u>8,842,513</u>
Restricted funds				
Avenuepark House	295	-	(295)	-
Workmates fund	2,893	(719)	-	2,174
Donations - School	220	23	(243)	-
Mugdock	40	-	(40)	-
Holiday fund	963	-	-	963
Bilsland Drive	776	-	(776)	-
The Trades House of Glasgow	954	(1,131)	177	-
Parkbrae House	4	-	(4)	-
Sensory Integration	123	2,008	-	2,131
Food for Thought	999	-	-	999
GLOW grant	42,555	(10,455)	-	32,100
Capital fundraising	528,130	172,668	(700,798)	-
Scottish Government minor capital	-	(64)	64	-
Makaton and AAC	-	12,995	-	12,995
Attainment Challenge	-	3,025	-	3,025
Big Lottery Fund	-	370,925	(370,925)	-
	<u>577,952</u>	<u>549,275</u>	<u>(1,072,840)</u>	<u>54,387</u>
TOTAL FUNDS	<u>8,358,668</u>	<u>538,232</u>	<u>-</u>	<u>8,896,900</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

19 MOVEMENT IN FUNDS (continued)

Net movement in funds included in the above are as follows:

	Incoming Resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,375,603	(4,454,747)	(79,144)
Legacies	68,101	-	68,101
	4,443,704	(4,454,747)	(11,043)
Restricted funds			
Workmates fund	1,010	(1,729)	(719)
Donations - School	23	-	23
Sensory Integration	32,085	(30,077)	2,008
Capital fundraising	172,668	-	172,668
Scottish Government minor capital	24,400	(24,464)	(64)
Makaton and AAC	12,995	-	12,995
Attainment Challenge	9,680	(6,655)	3,025
Big Lottery Fund	370,925	-	370,925
The Trades House of Glasgow	-	(1,131)	(1,131)
GLOW grant	-	(10,455)	(10,455)
	623,786	(74,511)	549,275
TOTAL FUNDS	5,067,490	(4,529,258)	538,232

The Big Lottery grant funding was used to fund new build educational and residential accommodation. A standard security over the land and buildings at the East Park site on Maryhill Road has been granted to the Big Lottery Fund in line with their grant conditions.

Comparatives for analysis of net assets between funds:

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fixed assets	7,453,417	0	7,453,417
Current assets	1,466,659	92,922	1,559,581
Current liabilities	(77,563)	(38,535)	(116,098)
Net Assets	8,842,513	54,387	8,896,900

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH
2018**

20 RELATED PARTY DISCLOSURES

██████████, a trustee, received payment in the sum of £9,750 in the year ended 31 March 2018 in respect of Educational support delivered to the charity (2017:£6,250).

Donations from trustees in the year totalled £275.