**East Park Application Form**

**Part 1 – Personal Information**

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| **Post Information** | |
| **Which post are you applying for?**  Click or tap here to enter text. | **Date available to take up employment**  Click or tap here to enter text. |
| **Full Time, Part Time or Variable Hours?**  Choose an item. | **Temporary or Permanent Contract?**  Choose an item. |
| **Day Shift or Night Shift?**  Choose an item. | |

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| **Personal Details** | |
| **Surname**  Click or tap here to enter text. | **Forename(s)**  Click or tap here to enter text. |
| **Address**  Click or tap here to enter text. | **Home telephone**  Click or tap here to enter text. |
| **Mobile telephone**  Click or tap here to enter text. |
| **Postcode**  Click or tap here to enter text. | **E-mail address**  Click or tap here to enter text. |

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| **Do you hold a current driving licence?**  Choose an item. | **Do you have any current endorsements?**  Choose an item. |
| **If yes, please give details**  Click or tap here to enter text. | |

**Education – Please list your 3 most recent qualifications**

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| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

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| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

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| **Level of Education**  Choose an item. | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. |

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| **Have you received any other types of training? Please list here.**  Click or tap here to enter text. |

**Part 2 – Employment History**

**Please give employment history in chronological order, starting with the most recent place of employment.**

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| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

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| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

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| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

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| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
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| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Part 3**

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| **Personal and Professional Development**  Please describe any major personal and professional development activities which you have undertaken in the last 3 years and indicate how it has benefited you and/or your employment.  Click or tap here to enter text. |
| **Learning and Working with People**  Please outline how you have shown effective leadership and management skills.  Click or tap here to enter text. |
| **Organisational Skills**  In a work setting, please describe a situation when you worked in partnership and collaboration, outlining the outcomes this provided to the organisation.  Click or tap here to enter text. |

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| **Communication Skills**  Give one or more examples of how you have shown yourself to be an effective communicator.  Click or tap here to enter text. |
| **Innovation**  Give details of changes or other activities you have implemented in your current post and the impact/benefit these had for the organisation.  Click or tap here to enter text. |

**Part 4 – Other Information**

**Personal Statement, Professional Registration, References**

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| **Please summarise why you consider yourself suitable for this post, indicate the key skills and experiences you feel you could contribute (500-800 words)**  Click or tap here to enter text. |
| **Please give details of interests and hobbies, including offices held in Social/Sports Clubs, etc.**  Click or tap here to enter text. |

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| **Do you need a work permit to work in the UK?**  Choose an item. |

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| **Do you know anyone employed by East Park?**  Choose an item. |
| **If yes, please give details.**  Click or tap here to enter text. |

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| **If offered this position, will you continue to work in any other capacity?**  Choose an item. |
| **If yes, please give details. Please note, if offered this position, any future change to your present work details must be declared to the Administration Department.**  Click or tap here to enter text. |

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| **Do you consider yourself to be a person with a disability?**  Choose an item. |
| **Would you like any support with completing the recruitment process? If yes, please contact the HR Department on 0141 946 2050 to discuss available support.**  Choose an item. |

**Rehabilitation of Offenders Act 1974 - Exemption Form s4(2) - This employment is exempted and employees are not entitled to withhold information about "spent" convictions.**

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| **Have you ever been convicted of any offences by a Court of Law?**  Choose an item. |
| **If yes, please give details of the offence(s) with dates.**  Click or tap here to enter text. |

**Professional Registration**

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| **Are you registered with a professional organisation (e.g. SSSC or other regulatory body)?**  Choose an item. |
| **If yes, please click the appropriate box below.**  Choose an item. |
| **If “Other”, please specify**  Click or tap here to enter text. |

**Referees (not a member of your family), one of whom should be your current or most recent employer.**

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| **Referee 1 Name**  Click or tap here to enter text. | **Referee 2 Name**  Click or tap here to enter text. |
| **Referee 1 Address**  Click or tap here to enter text. | **Referee 2 Address**  Click or tap here to enter text. |
| **Referee 1 Occupation**  Click or tap here to enter text. | **Referee 2 Occupation**  Click or tap here to enter text. |
| **Referee 1 Telephone**  Click or tap here to enter text. | **Referee 2 Telephone**  Click or tap here to enter text. |
| **Referee 1 E-mail**  Click or tap here to enter text. | **Referee 2 E-mail**  Click or tap here to enter text. |
| **I consent to East Park contacting the above named referees for written references.**  Choose an item. | |

**Declaration** The information I have provided is complete and accurate to the best of my knowledge. I understand that if it is found that any statement is inaccurate, misleading or incomplete, I will be liable for disqualification or dismissal.

**I confirm that I have read and agree with the above declaration.**

Thank you for completing this Application Form. To complete the application process, we now require you to complete our Equal Opportunities Monitoring Form. You will be taken to that form upon clicking the submit button.