**East Park Application Form**

**Part 1 – Personal Information**

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| **Post Information** |
| **Which post are you applying for?**Click or tap here to enter text. | **Date available to take up employment**Click or tap here to enter text. |
| **Full Time, Part Time or Variable Hours?**Choose an item. | **Temporary or Permanent Contract?**Choose an item. |
| **Day Shift or Night Shift?**Choose an item. |

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| **Personal Details** |
| **Surname**Click or tap here to enter text. | **Forename(s)**Click or tap here to enter text. |
| **Address**Click or tap here to enter text. | **Home telephone**Click or tap here to enter text. |
| **Mobile telephone**Click or tap here to enter text. |
| **Postcode**Click or tap here to enter text. | **E-mail address**Click or tap here to enter text. |

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| **Do you hold a current driving licence?**Choose an item. | **Do you have any current endorsements?**Choose an item. |
| **If yes, please give details**Click or tap here to enter text. |

**Education – Please list your 3 most recent qualifications**

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| **Level of Education**Choose an item. | **If “Other”, please give details**Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**Click or tap here to enter text. |
| **Predicted or achieved?**Choose an item. | **What is the date/expected date of completion?**Click or tap here to enter text. |

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| **Level of Education**Choose an item. | **If “Other”, please give details**Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**Click or tap here to enter text. |
| **Predicted or achieved?**Choose an item. | **What is the date/expected date of completion?**Click or tap here to enter text. |

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| **Level of Education**Choose an item. | **If “Other”, please give details**Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**Click or tap here to enter text. |
| **Predicted or achieved?**Choose an item. | **What is the date/expected date of completion?**Click or tap here to enter text. |

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| **Have you received any other types of training? Please list here.**Click or tap here to enter text. |

**Part 2 – Employment History**

**Please give employment history in chronological order, starting with the most recent place of employment.**

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| **Current/Most Recent Job Title**Click or tap here to enter text. |
| **Brief description of role (300 words)**Click or tap here to enter text. |
| **Employer**Click or tap here to enter text. |
| **Date From**Click or tap here to enter text. | **Date To**Click or tap here to enter text. |
| **Salary or Pay Rate**Click or tap here to enter text. | **Reasons for Leaving**Click or tap here to enter text. |

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| **Brief description of role (300 words)**Click or tap here to enter text. |
| **Employer**Click or tap here to enter text. |
| **Date From**Click or tap here to enter text. | **Date To**Click or tap here to enter text. |
| **Salary or Pay Rate**Click or tap here to enter text. | **Reasons for Leaving**Click or tap here to enter text. |

**Employment History (cont.)**

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| **Current/Most Recent Job Title**Click or tap here to enter text. |
| **Brief description of role (300 words)**Click or tap here to enter text. |
| **Employer**Click or tap here to enter text. |
| **Date From**Click or tap here to enter text. | **Date To**Click or tap here to enter text. |
| **Salary or Pay Rate**Click or tap here to enter text. | **Reasons for Leaving**Click or tap here to enter text. |

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| **Current/Most Recent Job Title**Click or tap here to enter text. |
| **Brief description of role (300 words)**Click or tap here to enter text. |
| **Employer**Click or tap here to enter text. |
| **Date From**Click or tap here to enter text. | **Date To**Click or tap here to enter text. |
| **Salary or Pay Rate**Click or tap here to enter text. | **Reasons for Leaving**Click or tap here to enter text. |

**Employment History (cont.)**

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| **Current/Most Recent Job Title**Click or tap here to enter text. |
| **Brief description of role (300 words)**Click or tap here to enter text. |
| **Employer**Click or tap here to enter text. |
| **Date From**Click or tap here to enter text. | **Date To**Click or tap here to enter text. |
| **Salary or Pay Rate**Click or tap here to enter text. | **Reasons for Leaving**Click or tap here to enter text. |

**Part 3**

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| **Personal and Professional Development**Please describe any major personal and professional development activities which you have undertaken in the last 3 years and indicate how it has benefited you and/or your employment.Click or tap here to enter text. |
| **Learning and Working With People**Please outline how you have shown effective leadership and management skills.Click or tap here to enter text. |
| **Organisational Skills**In a work setting, please describe a situation when you worked in partnership and collaboration, outlining the outcomes this provided to the organisation.Click or tap here to enter text. |

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| **Communication Skills**Give one or more examples of how you have shown yourself to be an effective communicator.Click or tap here to enter text. |
| **Innovation**Give details of changes or other activities you have implemented in your current post and the impact/benefit these had for the organisation.Click or tap here to enter text. |

**Part 4 – Other Information**

**Personal Statement, Professional Registration, References**

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| **Please summarise why you consider yourself suitable for this post, indicate the key skills and experiences you feel you could contribute (500-800 words)** Click or tap here to enter text. |
| **Please give details of interests and hobbies, including offices held in Social/Sports Clubs, etc.**Click or tap here to enter text. |

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| **Do you need a work permit to work in the UK?**Choose an item. |

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| **Do you know anyone employed by East Park?** Choose an item. |
| **If yes, please give details.**Click or tap here to enter text. |

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| **If offered this position, will you continue to work in any other capacity?** Choose an item. |
| **If yes, please give details. Please note, if offered this position, any future change to your present work details must be declared to the HR Department.**Click or tap here to enter text. |

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| **Do you consider yourself to be a person with a disability?** Choose an item. |
| **Would you like any support with completing the recruitment process? If yes, please contact the HR Department on 0141 946 2050 to discuss available support.** Choose an item. |

**Rehabilitation of Offenders Act 1974 - Exemption Form s4(2) - This employment is exempted and employees are not entitled to withhold information about "spent" convictions.**

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| **Have you ever been convicted of any offences by a Court of Law?** Choose an item. |
| **If yes, please give details of the offence(s) with dates.**Click or tap here to enter text. |

**Professional Registration**

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| **Are you registered with a professional organisation (e.g. SSSC or other regulatory body)?**Choose an item. |
| **If yes, please click the appropriate box below.**Choose an item. |
| **If “Other”, please specify**Click or tap here to enter text. |

**Referees (not a member of your family or a friend), one of whom should be your current or most recent employer.**

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| **Referee 1 Name**Click or tap here to enter text. | **Referee 2 Name**Click or tap here to enter text. |
| **Referee 1 Address**Click or tap here to enter text. | **Referee 2 Address**Click or tap here to enter text. |
| **Referee 1 Occupation**Click or tap here to enter text. | **Referee 2 Occupation**Click or tap here to enter text. |
| **Referee 1 Telephone**Click or tap here to enter text. | **Referee 2 Telephone**Click or tap here to enter text. |
| **Referee 1 E-mail**Click or tap here to enter text. | **Referee 2 E-mail**Click or tap here to enter text. |
| **I consent to East Park contacting the above named referees for written references.**Choose an item. |

**Declaration** The information I have provided is complete and accurate to the best of my knowledge. I understand that if it is found that any statement is inaccurate, misleading or incomplete, I will be liable for disqualification or dismissal.

**I confirm that I have read and agree with the above declaration.** [ ]