**East Park Application Form**

**Part 1 – Personal Information**

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| **Post Information** | |
| **Which post are you applying for?**  Click or tap here to enter text. | **Date available to take up employment**  Click or tap here to enter text. |
| **Full Time, Part Time or Variable Hours?**  Choose an item. | **Temporary or Permanent Contract?**  Choose an item. |
| **Day Shift or Night Shift?**  Choose an item. | |

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| **Personal Details** | |
| **Surname**  Click or tap here to enter text. | **Forename(s)**  Click or tap here to enter text. |
| **Address**  Click or tap here to enter text. | **Home telephone**  Click or tap here to enter text. |
| **Mobile telephone**  Click or tap here to enter text. |
| **Postcode**  Click or tap here to enter text. | **E-mail address**  Click or tap here to enter text. |

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| **Do you hold a current driving licence?**  Choose an item. | **Do you have any current endorsements?**  Choose an item. |
| **If yes, please give details**  Click or tap here to enter text. | |

**Education – Please list your 3 most recent qualifications**

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| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

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| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

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| **Level of Education**  Choose an item. | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. |

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| **Have you received any other types of training? Please list here.**  Click or tap here to enter text. |

**Part 2 – Employment History**

**Please give employment history in chronological order, starting with the most recent place of employment.**

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| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

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| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

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| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

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| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
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| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Part 3**

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| **Personal and Professional Development**  Please describe any major personal and professional development activities which you have undertaken in the last 3 years and indicate how it has benefited you and/or your employment.  Click or tap here to enter text. |
| **Learning and Working With People**  Please outline how you have shown effective leadership and management skills.  Click or tap here to enter text. |
| **Organisational Skills**  In a work setting, please describe a situation when you worked in partnership and collaboration, outlining the outcomes this provided to the organisation.  Click or tap here to enter text. |

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| **Communication Skills**  Give one or more examples of how you have shown yourself to be an effective communicator.  Click or tap here to enter text. |
| **Innovation**  Give details of changes or other activities you have implemented in your current post and the impact/benefit these had for the organisation.  Click or tap here to enter text. |

**Part 4 – Other Information**

**Personal Statement, Professional Registration, References**

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| **Please summarise why you consider yourself suitable for this post, indicate the key skills and experiences you feel you could contribute (500-800 words)**  Click or tap here to enter text. |
| **Please give details of interests and hobbies, including offices held in Social/Sports Clubs, etc.**  Click or tap here to enter text. |

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| **Do you need a work permit to work in the UK?**  Choose an item. |

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| **Do you know anyone employed by East Park?**  Choose an item. |
| **If yes, please give details.**  Click or tap here to enter text. |

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| **If offered this position, will you continue to work in any other capacity?**  Choose an item. |
| **If yes, please give details. Please note, if offered this position, any future change to your present work details must be declared to the HR Department.**  Click or tap here to enter text. |

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| **Do you consider yourself to be a person with a disability?**  Choose an item. |
| **Would you like any support with completing the recruitment process? If yes, please contact the HR Department on 0141 946 2050 to discuss available support.**  Choose an item. |

**Rehabilitation of Offenders Act 1974 - Exemption Form s4(2) - This employment is exempted and employees are not entitled to withhold information about "spent" convictions.**

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| **Have you ever been convicted of any offences by a Court of Law?**  Choose an item. |
| **If yes, please give details of the offence(s) with dates.**  Click or tap here to enter text. |

**Professional Registration**

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| **Are you registered with a professional organisation (e.g. SSSC or other regulatory body)?**  Choose an item. |
| **If yes, please click the appropriate box below.**  Choose an item. |
| **If “Other”, please specify**  Click or tap here to enter text. |

**Referees (not a member of your family or a friend), one of whom should be your current or most recent employer.**

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| **Referee 1 Name**  Click or tap here to enter text. | **Referee 2 Name**  Click or tap here to enter text. |
| **Referee 1 Address**  Click or tap here to enter text. | **Referee 2 Address**  Click or tap here to enter text. |
| **Referee 1 Occupation**  Click or tap here to enter text. | **Referee 2 Occupation**  Click or tap here to enter text. |
| **Referee 1 Telephone**  Click or tap here to enter text. | **Referee 2 Telephone**  Click or tap here to enter text. |
| **Referee 1 E-mail**  Click or tap here to enter text. | **Referee 2 E-mail**  Click or tap here to enter text. |
| **I consent to East Park contacting the above named referees for written references.**  Choose an item. | |

**Declaration** The information I have provided is complete and accurate to the best of my knowledge. I understand that if it is found that any statement is inaccurate, misleading or incomplete, I will be liable for disqualification or dismissal.

**I confirm that I have read and agree with the above declaration.**