**East Park Application Form**

**Part 1 – Personal Information**

|  |  |
| --- | --- |
| **Post Information** | |
| **Which post are you applying for?**  Click or tap here to enter text. | **Date available to take up employment**  Click or tap here to enter text. |
| **Full Time, Part Time or Variable Hours?**  Choose an item. | **Temporary or Permanent Contract?**  Choose an item. |
| **Day Shift or Night Shift?**  Choose an item. | |

|  |  |
| --- | --- |
| **Personal Details** | |
| **Surname**  Click or tap here to enter text. | **Forename(s)**  Click or tap here to enter text. |
| **Address**  Click or tap here to enter text. | **Home telephone**  Click or tap here to enter text. |
| **Mobile telephone**  Click or tap here to enter text. |
| **Postcode**  Click or tap here to enter text. | **E-mail address**  Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Do you hold a current driving licence?**  Choose an item. | **Do you have any current endorsements?**  Choose an item. |
| **If yes, please give details**  Click or tap here to enter text. | |

**Education – Please list your 3 most recent qualifications**

|  |  |  |
| --- | --- | --- |
| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

|  |  |  |
| --- | --- | --- |
| **Level of Education**  Choose an item. | | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. | |

|  |  |
| --- | --- |
| **Level of Education**  Choose an item. | **If “Other”, please give details**  Click or tap here to enter text. |
| **Please list subjects/awards/courses, including grades**  Click or tap here to enter text. | |
| **Predicted or achieved?**  Choose an item. | **What is the date/expected date of completion?**  Click or tap here to enter text. |

|  |
| --- |
| **Have you received any other types of training? Please list here.**  Click or tap here to enter text. |

**Part 2 – Employment History**

**Please give employment history in chronological order, starting with the most recent place of employment.**

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Employment History (cont.)**

|  |  |
| --- | --- |
| **Current/Most Recent Job Title**  Click or tap here to enter text. | |
| **Brief description of role (300 words)**  Click or tap here to enter text. | |
| **Employer**  Click or tap here to enter text. | |
| **Date From**  Click or tap here to enter text. | **Date To**  Click or tap here to enter text. |
| **Salary or Pay Rate**  Click or tap here to enter text. | **Reasons for Leaving**  Click or tap here to enter text. |

**Part 3 – Other Information**

**Personal Statement, Professional Registration, References**

|  |
| --- |
| **Please summarise why you consider yourself suitable for this post, indicate the key skills and experiences you feel you could contribute (500-800 words)**  Click or tap here to enter text. |
| **Please give details of interests and hobbies, including offices held in Social/Sports Clubs, etc.**  Click or tap here to enter text. |

|  |
| --- |
| **Do you need a work permit to work in the UK?**  Choose an item. |
| **If yes, are there any restrictions on the hours or type of work you are permitted to undertake?**  Click or tap here to enter text. |

|  |
| --- |
| **Do you know anyone employed by East Park?**  Choose an item. |
| **If yes, please give details.**  Click or tap here to enter text. |

|  |
| --- |
| **If offered this position, will you continue to work in any other capacity?**  Choose an item. |
| **If yes, please give details. Please note, if offered this position, any future change to your present work details must be declared to the HR Department.**  Click or tap here to enter text. |

|  |
| --- |
| **Do you consider yourself to be a person with a disability?**  Choose an item. |
| **Would you like any support with completing the recruitment process? If yes, please contact the HR Department on 0141 946 2050 to discuss available support.**  Choose an item. |

**Professional Registration**

|  |
| --- |
| **Are you registered with a professional organisation (e.g. SSSC or other regulatory body)?**  Choose an item. |
| **If yes, please click the appropriate box below.**  Choose an item. |
| **If “Other”, please specify**  Click or tap here to enter text. |

**Referees (not a member of your family or a friend), one of whom should be your current or most recent employer.**

|  |  |
| --- | --- |
| **Referee 1 Name**  Click or tap here to enter text. | **Referee 2 Name**  Click or tap here to enter text. |
| **Referee 1 Address**  Click or tap here to enter text. | **Referee 2 Address**  Click or tap here to enter text. |
| **Referee 1 Occupation**  Click or tap here to enter text. | **Referee 2 Occupation**  Click or tap here to enter text. |
| **Referee 1 Telephone**  Click or tap here to enter text. | **Referee 2 Telephone**  Click or tap here to enter text. |
| **Referee 1 E-mail**  Click or tap here to enter text. | **Referee 2 E-mail**  Click or tap here to enter text. |
| **I consent to East Park contacting the above named referees for written references.**  Choose an item. | |

**Rehabilitation of Offenders Act 1974 - Exemption Form s4(2)**

**This employment is exempted and employees are not entitled to withhold information about "spent" convictions.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Have you ever been convicted of any criminal offence? This is a formal declaration by the verdict of a jury or the decision of a judge in a court of law that someone is guilty of a criminal offence.**  Choose an item. | | | | |
| **How many criminal offences?**  Click or tap here to enter text. | | | | |
| **Please provide details**  Click or tap here to enter text. | | | | |
| **Have you ever been or are you currently subject to one of the orders stated below?**  Listing under the Protection of Vulnerable Groups (PVG) Scheme – Adults and/or Children list  Listing under the Protection of Vulnerable Adults Scheme  Listing under the Disqualified for Working with Children List (DWCL)  Listing under Section 142 of the Education Act 2000 (known as "List 99")  Listing under the Safeguarding of Vulnerable Groups Act 2006  Listing on the Sex Offenders Register  A Risk of Sexual Harm Order (RSHO)  An Anti-Social Behaviour Order (ASBO) | | | | |
| **Has any child been removed, either temporarily or permanently, from your care, as a result of child protection proceedings?** | | | | |
|  | **Yes** |  | **No** |  |
| **If you yes to any of the above, please provide details with dates.**  Click or tap here to enter text. | | | | |

**Declaration** The information I have provided is complete and accurate to the best of my knowledge. I understand that if it is found that any statement is inaccurate, misleading or incomplete, I will be liable for disqualification or dismissal.

**I confirm that I have read and agree with the above declaration.**

Thank you for completing this Application Form.